

TECNAVIA



e-Edition Teacher Guide

A guide
to using and
getting the most
from your
e-Edition.

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Getting Started

E-Editions made easy!

Every day of the week, newspapers provide a fresh textbook for teachers and students. Studies have shown that using the newspaper in the classroom will help students excel in many ways. We are now offering this valuable classroom tool in a convenient, environmentally friendly and state of the art format online!

e-Editions let you navigate an exact replica of the newspaper just as you would the newsprint version. You can flip through pages and skim headlines, view articles, photos, games and comics with the click of a button, and even print out individual stories and photos in a "clipping" format!

The e-Edition is ideal for classroom learning AND homework assignments. Keyword searches allow students to research any topic, person or event. You may also print out articles as needed for instructional purposes.

The e-Edition is ideal for mail subscribers, NIE and hybrid subscriptions.

This document illustrates how to navigate an electronic edition in your classroom. The examples shown are from a variety of newspapers around the USA however the functionality will be the same if you use your local newspaper. Also, please note that all features may not be available for all publications; if you see a feature here that isn't available on your publication, please contact your NIE coordinator to have it added!

Logging On

There is no special software needed to view the e-Edition, just your usual internet connection and online browser.

The e-Edition is best viewed when your screen is set to a resolution of at least 1024 pixels wide. Resolution can be changed on a Windows system by going to the following menu:

1. Right-click anywhere on the Desktop background
2. Select Properties, then Settings

Resolution can be changed on an Apple OS X system by going to the following menu:

1. Apple Menu, Select System Preferences, then Display

Resolution can be changed on an Apple OS 8 or OS 9 system by going to the following menu:

1. Apple Menu, Select Control Panel, then Monitor

Use your username and password to login to our e-edition. After accessing, you will be taken to the NIE platform, and can begin using all of the features and functionality!

There are several ways to navigate through the e-Edition:

1. Use the navigational panel provided for you that appear directly above the paper.
 - a. To turn the pages, click on the arrows, first, next, previous and last.



To view a story, photo or advertisement that interests you:

2. The newspaper is presented in a split screen. The full page image on the left is intended to be used as a guide. Items are to be read in the right hand side of the screen to reduce panning, scrolling and eliminates the need for pop-up windows. To view any item on the page, simply place your cursor over the item of interest on the image. The item will become highlighted and the first few lines of the article will be shown in a preview window. To read, simply click and it will move to the right.

The image displays a screenshot of the Poughkeepsie Journal Digital Edition website. The interface is split into two main sections. On the left, a full-page thumbnail of the newspaper is shown, featuring a large headline: "FAIR BRINGS TREATS TO ULSTER". An orange arrow points from this headline to the right-hand section. The right-hand section is a preview window for the selected article. It features a large photograph of a man in a white t-shirt and a woman in a black tank top standing next to a large, colorful structure made of stacked plastic cups. The preview text includes the following:

ANNUAL CELEBRATION
FAIR BRINGS TREATS TO ULSTER
Organizers hope for good weather, turnout

By Rasheed Oluwa
Poughkeepsie Journal

A buzz of activity whirled through the Ulster County Fairgrounds on Monday as workers prepared for today's opening of the 122nd annual Ulster County Fair. Fairgoers were seen attempting to snake through the maze of buildings on the fairgrounds property as eager 4H members prepped their animals in a day.

"We expect a good turnout," said Gary Newkirk, the fairgrounds manager. "We think the economy is going to help us. People are staying home and long trips. The fair is a great bargain for families. We just hope the weather helps us out."

Nearly an hour after Newkirk made that statement Monday, a storm moved through and caused a brief pause in the whirlwind of activity on the fairgrounds as the National Weather Service has forecast isolated showers and thunderstorms throughout the week.

Wet weather was a problem at last year's fair, but the six-day event still managed to draw slightly more than 45,000 people. "Attendance was solid said. "Our goal is 50,000. We have reached over 49,000 before, but never 50,000."

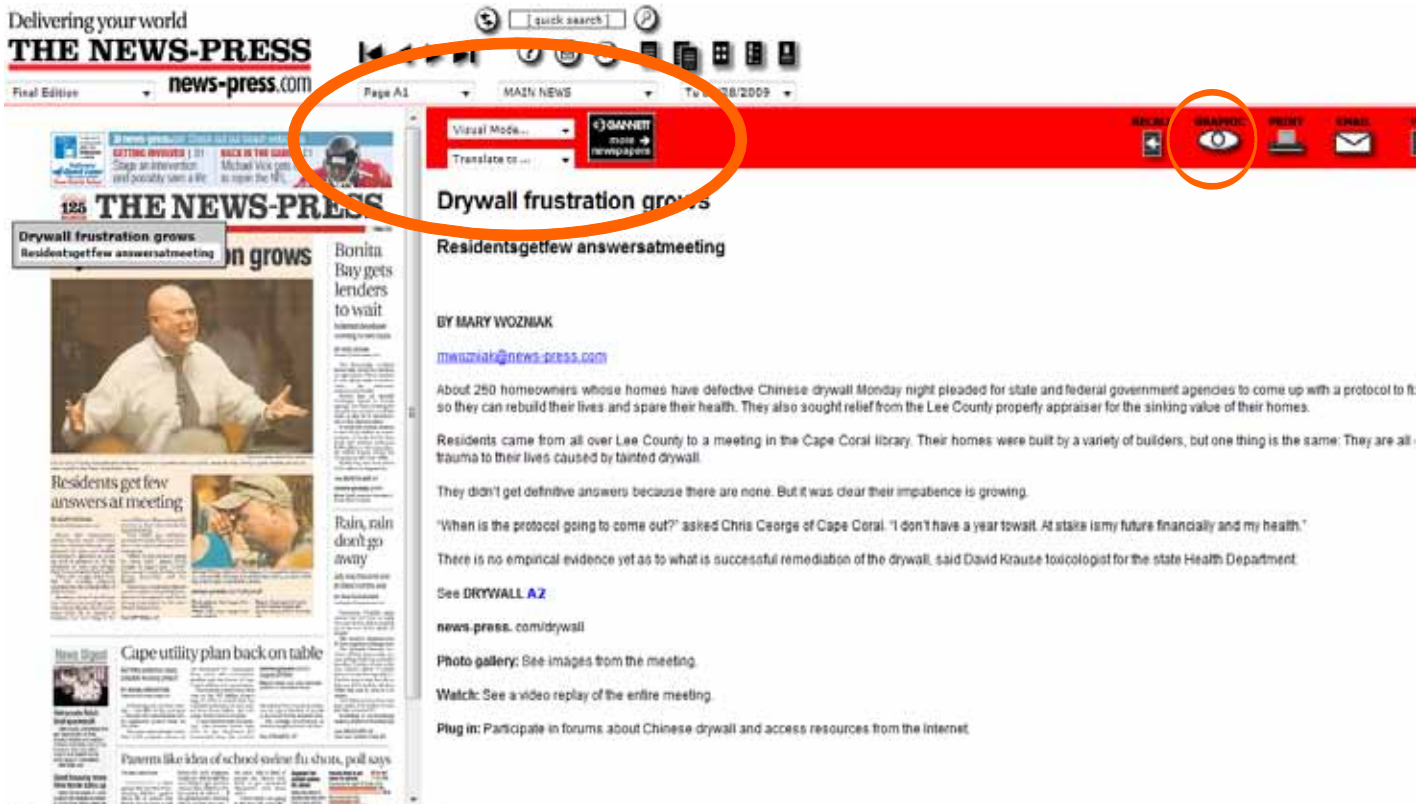
Although many of the staples that have made the fair popular in the past remain, organizers have made a few noticeable changes. Admission for the covers rides, parking and musical entertainment. The \$15 entrance fee represents a \$3 increase from last year. The entrance fee last increased in 2007 from \$10 to \$12.

The price for carload night, which is today, has also increased by \$10 and is now \$40 per carload.

Please see Fair, 2A

PHOTOS Photo gallery online

3. Items are intuitively displayed in either text or graphical mode by the system for you. However, you have the ability to change the viewing mode at any time to display the item in the opposite format simply by clicking the item again or using the text/graphic button on the right. To change the viewing mode of the entire session, use the 'visual mode' drop down in the center of the frame.



4. There are a group of buttons in the lower right header area which apply to any article, image or ad that you have selected. Print or email a single article, increase or decrease text size, 'Recall' will recall the page that contains the article, graphic or ad that is currently displayed and 'Text/Graphic' toggles between text and graphic view. Also in this lower portion are the Text-to-Speech read aloud option, as well as the option to download in an MP3 file format. Students now have the option to listen to their articles, as well as take them anywhere on their MP3 player!



Readers also have the opportunity to download the newspaper onto their mobile reading device, mobile phone, smart phone, or pda. The icon for e-Book (if applicable) is located in the top portion of the header, near the e-notify, and help icons. See the example below.



Readers also have the opportunity to translate any article in the newspaper into multiple languages! Just use the translation drop down to select the language you prefer!

Delivering your world
THE NEWS-PRESS
news-press.com

Visual Mode...
Greek

GANNETT
more newspapers

Translation powered by Google

Ο επιχειρησείς κοινής ωφέλειας ψηφοφορία ρίχνει τη σκιά

το θέμα δεν αναμένεται να τεθεί και πάλι πριν από την εκλογή
από brian liberatore
bliberatore@news-press.com

έκπληξη απόφαση της Δευτέρας για να σκοτώσει 281 εκατ. \$ που αξίζει να της χρησιμότητας επεκτάσεις αφήνει εδάμιο του ακρωτηρίου κοραλιών για πηγάδια και σπητικών συστημάτων,εξασφαλίζει υψηλότερο λογαριασμοί υπηρεσιών κοινής ωφέλειας για το άλλο μισό και να ρίχνει τη σκιά της αβεβαιότητας για την πόλη.

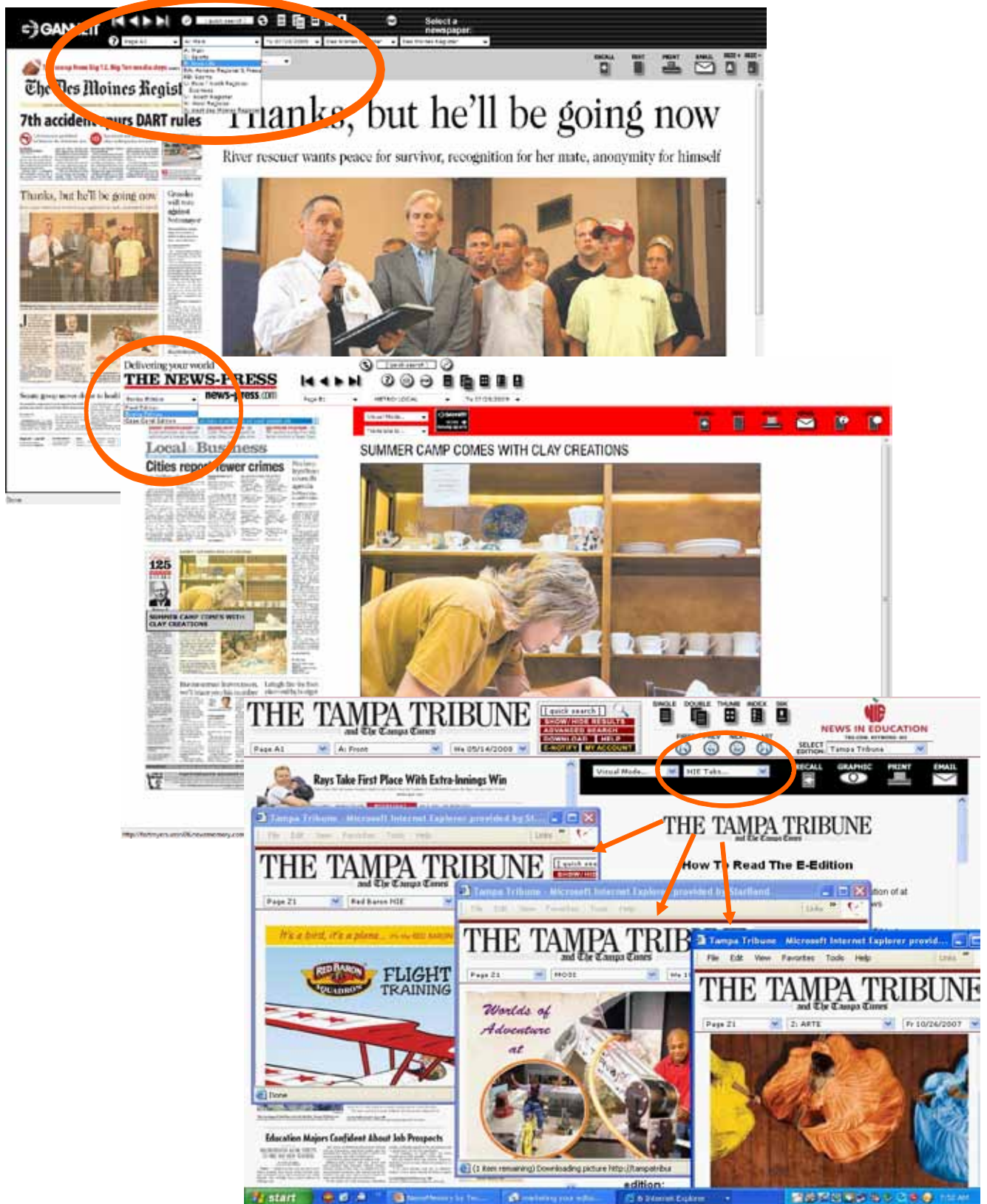
δύο από τα τρία μέλη του συμβουλίου που στράφηκε κατά του εν λόγω σχεδίου της πόλης χειρισμός της υπόθεσης οδήγησε τοtheirdecision.whether η απόφαση ήταν ένα κατηγορητήριο εναντίον της πόλης ή προσωπικό theproject ίδια.Είναι σαφές από μια δικαστία-παλιό σχέδιο να τεθεί το 110-τετραγωνικών μιλίων πόλη για τις κεντρικές υπηρεσίες κοινής ωφέλειας είναι σε tatters. οι κάτοικοι δεν έχουν ideawhen,η εάν τον τρόπο με τον οποίο θα λάβετε και να πληρώνουν για υπηρεσίες κοινής ωφέλειας.

Δευτέρα ψηφοφορία ήταν κατά ένα σχέδιο για την παροχή νερού προς τα βόρεια ακρωτηρίου και το νερό,αποχτετευτικό δίκτυο άρδευσης γραμμές και σε μια περιοχή στα νοτιοδυτικά. μετά από 16 ώρες αξίας των δημόσιων ακροάσεων,ηλιάδες e-mails,γράμματα και οι οργανισμοί τηλεφωνικές κλήσεις,κανείς δεν σχετικά με το δημοτικό συμβούλιο φαίνεται ότι θέλει να επανεξετάσει τη χρησιμότητα.

βλέπωεπιχειρήσεις κοινής ωφέλειας3

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5. Use the various pull-downs to view a list of pages, sections, editions and dates located in the top navigation panel. Some newspapers may have additional drop down menus that feature N.I.E. special sections in e-Edition format and links to other websites and curriculum you frequently use.



There are several ways to change the view of pages and articles:

6. Use the group of page mode buttons, which appear at the top of the window: This will change the screen to 'double page', 'thumbnail view', 'index' which shows the table of contents and includes a '56K' option for users with slower connections.



Using The Search Functions

There are three ways to Search the e-edition:

1. The “e-Notify” feature is a convenient way to be alerted to content of your specific interest that you may be planning to use in a current or upcoming lesson plan. e-Notify allows you to define the search criteria and each day at the time the newspaper is published, the results automatically emailed directly you! Click the ‘e-Notify’ button to start, stop or adjust this valuable feature.

The screenshot displays the Florida Today e-edition interface. On the left, the 'E-NOTIFY SIGN-UP PAGE' is visible, featuring a search bar with the text 'obama or Clinton or books', a 'Test' button, and a 'Test your search:' section. A pop-up window titled 'HOW TO USE E-NOTIFY' is overlaid on the page, providing instructions on how to use the feature. The pop-up window contains the following text:

THE E-NOTIFY FEATURE OF YOUR E-EDITION

E-Notify will automatically send you an email, once each day, that contains links to E-Editon articles containing search terms that you define! Change your search terms whenever your needs change. Deactivate E-Notify if you wish to not receive these emails for a period, then re-activate it when you wish.

To define your search, enter your keyword(s) in the Search Terms box. See below for search term options. Press the Test button to see the results of the search you have defined. After your search terms if necessary and retest until you are satisfied. Then press the Activate button to have the system send you one email daily that contains all articles which match your search terms. Press the Deactivate button to stop this daily email.

General Features

More than one keyword can be entered. Keywords can be combined together with Boolean operators, and parenthesis can be used to alter the evaluation order of the Boolean operators. An exact phrase of several words can be searched for. A wildcard character is available as well.

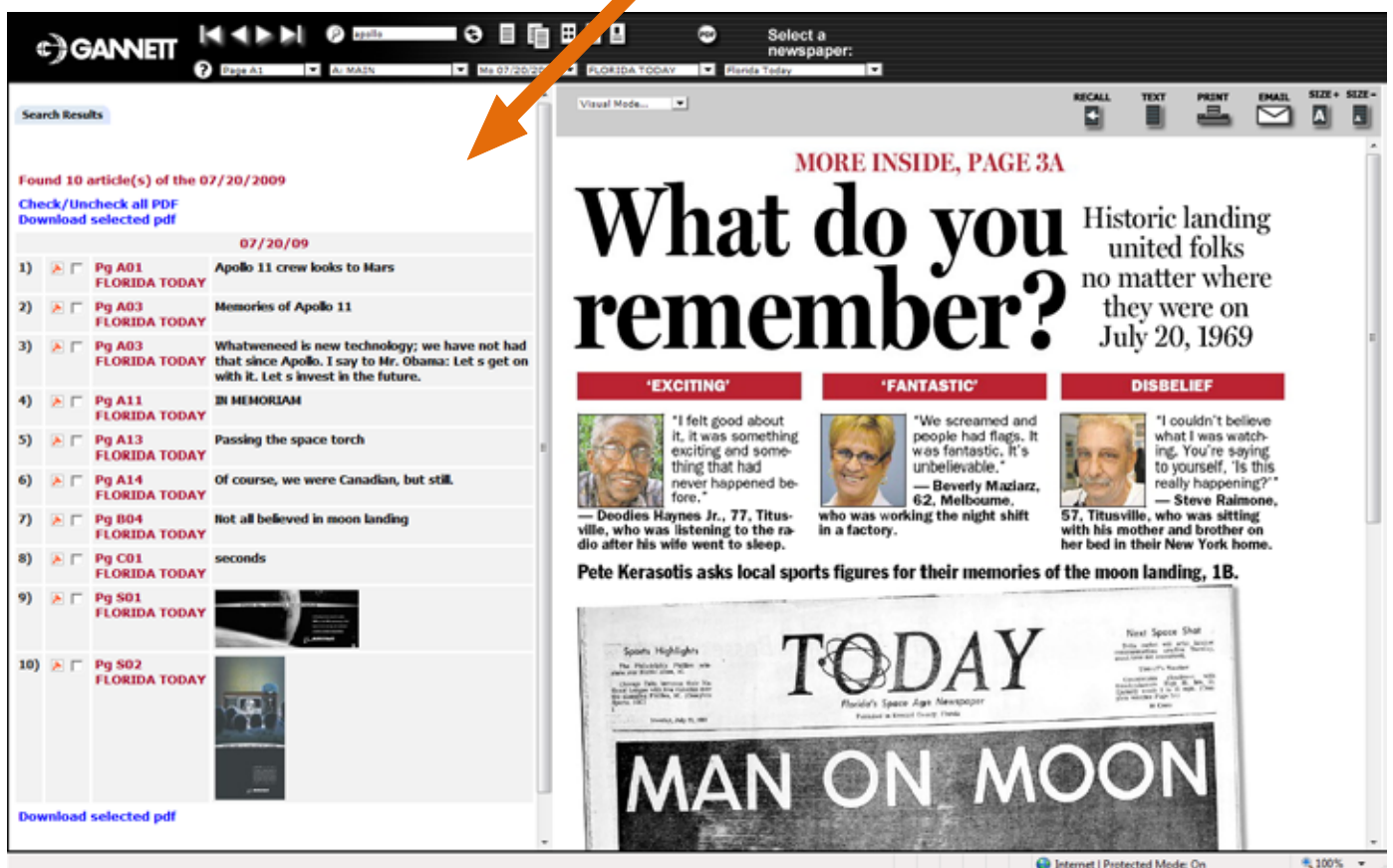
Boolean operators:

- **AND:** leave a simple blank space between two keywords or use the word 'AND'.
Example: 'animal canada' or 'animal AND canada' finds all articles that contain both animal and canada

Done

Copyright (c)2009 Florida Today 07/21/2009

2. Once you are logged into the paper there are two additional search features. To search for a keyword, type it into the “Quick Search” input box at the top right side of the window. Press the Enter key on your keyboard and your search results will appear in the side of the browser. To view, simply click on the headline of the article. To recall the page the article appeared, click the ‘recall’ button on the right.

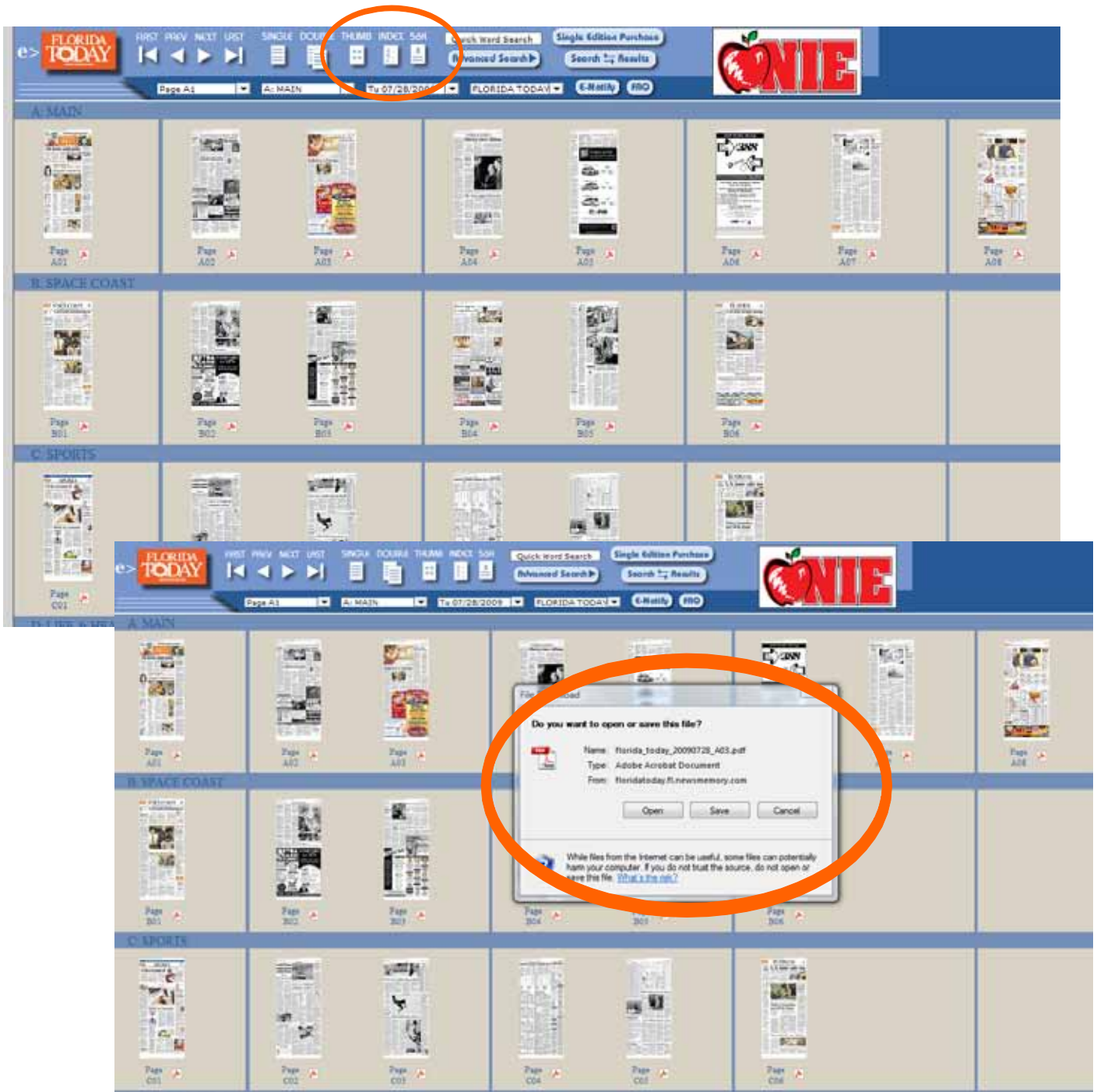


3. Clicking the “Advanced Search” will bring up additional search options, such as multiple keywords and which sections of the newspaper to search. After your conditions have been entered, press the Search button and your search results will appear in the side of the browser. Click on an article title to view.
- a. The “Search Results” button will toggle between your search results listing and the full page view.



Downloading

1. Each page of the newspaper is available as a PDF file. Click on the “PDF”, ‘Download’ or “Thumb” button to display the download options. Here you have the ability to download a single page(s), a single section, or the complete edition. If you selected multiple pages the download will automatically zip the file for faster downloading.



Using The Help Function

1. Click on the “Help” or “?” button from the navigation pane of your newspaper at any time to have these instructions appear in a new window.

